

# An Eternity Of Memories Service Agreement

Client Contact Information	
Primary:	Phone Number(s)
Secondary:	Phone Number(s)
Permanent Address (you may email us later with a current address):	
Emergency Contact (day of event):	
Email Address (address used to notify of online galleries):	

Event Info & Estimate	
Engagements & Bridal Portraits (if applicable) will be scheduled as needed. This information is for securing and scheduling the places, dates, and times that are not flexible (i.e. reception, luncheon, temple or ceremony).	
<b>1st Location or Event:</b>	Date: <span style="float: right;">Total Photo Time:</span>
Address:	Photography Needs/Times:
<b>2nd Location or Event:</b>	Date: <span style="float: right;">Total Photo Time:</span>
Address:	Photography Needs/Times:
<b>3rd Location or Event:</b>	Date: <span style="float: right;">Total Photo Time:</span>
Address:	Photography Needs/Times:
Package Description & Cost (Est.):	Additional Services:
Total Cost (Estimate):	\$200.00 Deposit required - can be used as credit.

**Agreement** This agreement is between An Eternity Of Memories (Photographer) and the "Responsible Party" (Client) as designated below. The Photographer agrees to provide wedding photography at the places, dates, and times specified in the "Wedding Info & Estimate." If, for any reason, he cannot fulfill that obligation, the Photographer must provide a substitute of his choosing to provide the same service. The \$107.05 non-refundable deposit secures the dates and times for photography shoot. Although the deposit is not refundable, if photography shoot is cancelled, it will remain as a 1-year studio credit toward any photography or prints. The Client agrees to pay the balance of the payment at least one week prior to the event.

**Wedding Photography** The photographer will do his best to capture the day in a manner that is pleasing to the clients. An Eternity Of Memories is not responsible for capturing images that aren't requested. The photographer is experienced and will, by default, seek to organize the wedding party for many of the traditional photographs (as well as spontaneous candid shots as time and circumstances allow). However, weddings involve many unforeseen circumstances that sometimes preclude the taking of certain pictures. These circumstances may include time constraints, late members of the party, late bride or groom, or even the client desiring a shot, but forgetting to ask for it. Because the client is responsible for requesting specific shots, An Eternity Of Memories offers a list of possible shots that the client may approve before the event. Even with this list of desired photographs, the client hereby agrees that they maintain the responsibility of seeing that any specific photographs are taken. This is done by reviewing the photography list with the photographer on the day of the event, so the client can prioritize photographs as wedding circumstances change and may necessitate the altering of the list.

**Image Rights and Format** The Photographer maintains full rights to images photographed under this agreement, and may reproduce them in any form as well as license the rights commercially. The Client receives a permanent license to the images for **personal use** and reproduction (including printing and emailing). The client may not use the images for commercial purposes. The client will receive all of the full resolution images on archival CD-R's and in the JPEG file format.

Images will receive basic color and exposure corrections. Reproduction quality will depend on the properties of the devices that the images will be printed to. Clients are encouraged to use professional (custom) labs or An Eternity Of Memories Printing Services to get best results.

**Receiving Images** The client will be emailed a document for ordering proofs and prints. The client may order the prints at anytime - but after one year from the date of photography, An Eternity Of Memories will charge a \$50.00 un-archiving fee to fulfill the any print orders from packages. However, if the client makes a paying order of \$50.00 or more, the fee is waived. Once the client has the images on CD, An Eternity Of Memories is not obligated to have these files on hand - however, An Eternity Of Memories does archive every image, so the images should always be available.

**Limited Liability** The Photographer's liability is limited to fulfilling this agreement or to return all deposits made by the Client.

**Being on Time** Both the Photographer and Client are expected to be on time and ready according to the times stated above. If the client or anyone from their party is late, the time the photographer spends waiting will still be counted towards the time agreed upon in this contract. Additional, photography time can be added for any reason at the time of the shoot, but the Client agrees that time will cost an additional \$75.00/half hour. If the Photographer is late, the time the client spends waiting for the Photographer is NOT counted toward the time agreed to in this contract, and the photographer is obligated to fulfill the full amount of time agreed upon in this document.

**Sole Photographer** The client will actively work to help the photographer do their job by ensuring that videographers and amateur photographers don't get in the way. In the end, however, An Eternity Of Memories will be paid even if the client allows others to get in the way. In other words, relatives and friends CAN take pictures while the photographer is working IF the Client allows it, but they might impair the photographer's work and the eventual quality of the products.

Responsible Party:	Signature:	Date:
Altonio Bair (Photographer) Signature:		Date:

**Model Release** (required, especially for online galleries): We hereby assign full copyright of the photographs taken of us by An Eternity Of Memories from this day until, and including, the date of our wedding on \_\_\_\_\_, together with full reproduction rights. An Eternity Of Memories has unrestricted usage of these images that include our likenesses for any commercial use including promotional and advertising with or without manipulation or retouching. Such uses include, but are not limited to, online photo galleries. We declare that we have read carefully, agreed to, and fully understood the above statements.

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_